

**HIGHLINE PUBLIC SCHOOLS  
DISTRICT NO. 401 – KING COUNTY**

**Minutes of Regular School Board Meeting**

**July 15, 2009**

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**CALL TO ORDER**

President Dorsey called the meeting to order at 6:00 p.m. in the Board Room at the Educational Resource and Administrative Center.

**PLEDGE OF ALLEGIANCE**

Executive Director of Finance and Business Services Susan Smith Leland led the Pledge of Allegiance.

**ROLL CALL**

Board members present:

Bernie Dorsey President  
Sili Savusa, Vice President  
Julie Burr Spani  
Susan Goding  
Michael Spear

Central office members present:

John Welch, Superintendent  
Carla Jackson, Deputy Superintendent  
Geri Fain, Assistant Superintendent/Support Services  
Alan Spicciati, Chief Accountability Officer  
Steve Grubb, Executive Director/Elementary and Middle Schools  
Andréa Johnson, Executive Director/Facilities Services  
Susan Smith Leland, Executive Director/Finance & Business Services  
Angus Mairs, Executive Director/Instruction Design and Development  
Don Waring, Executive Director/Human Resources  
Catherine Carbone Rogers, Director/Communication and Community Engagement  
Tony Zeman, Director/Security and Safety  
Bernard Koontz, Coordinator/K-12 ELL  
Kim O'Neil, Assistant Director/Employee Services and Labor Relations  
Cherrie Smith, Coordinator/Student Advancement  
Jackie Martinez-Vasquez, Manager/Family and Community Partnerships  
Rod Sheffer, Project Manager/Facilities Services

### **APPROVAL OF MINUTES**

Susan Goding moved approval of the June 23, 2009, special meeting and executive session; and the June 24, 2009, regular Board meeting as presented; Michael Spear seconded the motion.

The minutes were approved as presented.

### **APPROVAL OF AGENDA**

Julie Burr Spani moved approval of the agenda as presented; Sili Savusa seconded the motion.

The agenda was unanimously approved as presented.

### **COMMUNICATION**

#### **Community/Staff Organizations and Committee Reports**

Highline Education Association Secretary Deborah Strayer reported on the NEA Conference she attended recently; announced that the organization's executive board will be meeting to plan for next year; and expressed gratitude that some of the teachers WHO received reduction-in-force notices have been recalled.

#### **Scheduled Communication**

There was no scheduled communication.

### **SUPERINTENDENT'S REPORT**

Superintendent Welch asked Executive Director of Finance & Business Services Susan Smith Leland to give an update regarding the proposed 2009-2010 Budget and specifically addressed some of the changes made since the previous report; and announced that the 2009-2010 Budget will be presented for adoption at the August 12, 2009, Board meeting. She also stated there will also be a Public Hearing at the August 12 meeting.

A Board discussion followed Ms. Smith Leland's update.

Assistant Superintendent of Support Services Geri Fain and Superintendent Welch explained the various increases in utility expenses.

Superintendent Welch mentioned that the Burien City Council is reviewing a proposed ordinance to create a transportation benefit district to fund pedestrian and bicycle facilities

plan; gave an update concerning the reduction-in-force status; remarked on Superintendent of Public Instruction Randy Dorn's academic improvement recognition for the 2007-2008 school year for the district making adequate yearly progress in the areas of reading and writing (particularly at the high school level); reported on a meeting with the Seattle Foundation that he and Sili Savusa attended regarding a five-year grant proposal that would continue to fund Community Schools Collaboration in White Center and SeaTac, and then expand to the middle schools in Des Moines and Burien; remarked that he attended a meeting regarding a preliminary design for Aviation High School, and commented on the capital campaign funding for the school; and introduced Steve Rowley as his recommendation to replace Max Silverman as the new Executive Director of K-12 Schools for the north district.

### **MATTERS REQUIRING BOARD ACTION**

#### **Consent Agenda**

Susan Goding pulled item number 5, Highly Capable Students Program Grant Application 2009-2010; and number 12, Highline High School – Partnership for Success Grant for discussion and a separate vote.

Julie Burr Spani pulled item number 4, Policy 3115 – Homeless Students: Enrollment Rights and Services; and item number 11, Pay-For-Play Fee Structure.

1. **Resolution No. 2381 – Capital Facilities Improvement Plan - McMicken Heights Elementary School Replacement Project D-3 Application.** The Board adopted Resolution No. 2381 – Capital Facilities Improvement Plan – McMicken Heights Elementary School Replacement Project D-3 Application.
2. **Resolution No. 2382 – To Authorize the Superintendent to Sign a New Interlocal Agreement for the Potential Lease of the Mount Rainier Pool with the City of Des Moines.** The Board adopted Resolution No. 2382 authorizing the superintendent to sign a new interlocal agreement with the City of Des Moines in order to express the district's support for the establishment of a Metropolitan Park District for the potential lease and operation of the Mount Rainier Pool.
3. **Resolution No. 2383 – Aviation High School Project – Final Acceptance of Educational Specifications.** The Board adopted Resolution No. 2383 – Aviation High School Project – Final Acceptance of Educational Specifications, authorized the staff to incorporate the accepted Educational Specifications into the project, and authorized the superintendent, or his designee, to sign and deliver all necessary documents.
4. **Revisions to Selected 3000 Policies for Adoption:**
  - 3110 – Qualifications of Attendance and Placement**
  - 3114 – Part-time, Home-based, or Off Campus Students**
  - 3120 – Enrollment**
  - 3121 – Compulsory Attendance**

- 3123 – Withdrawal Prior to Graduation**
- 3126 – Child Custody**
- 3140 – Release of Resident Students**
- 3144 – Release of Information Concerning Student Sexual  
and Kidnapping Offenders**
- 3200 – Rights and Responsibilities**
- 3210 – Nondiscrimination**
- 3223 – Freedom of Assembly**
- 3232 – Parent and Student Rights in Administration of  
Surveys, Analysis or Evaluations**
- 3242 – Closed Campus**

The Board approved the revised policies for 3110, 3114, 3120, 3121, 3123, 3126, 3140, 3144, 3200, 3210, 3223, 3232, and 3242.

6. **Ratification of Collective Bargaining Agreement Between Highline School District and the Highline Education Association.** The Board approved the proposed 2009-10 school calendar and the 2009-2011 Collective Bargaining Agreement between the Highline School District and the Highline Education Association.
7. **Award of Bid No. 08/09-9 Glacier Site Cafeteria Building Improvement Project.** The Board awarded Bid No. 08/09-9 – Glacier Site Cafeteria Building Improvement Project to Ebenal General, Inc. for the base bid of Two Hundred Eighty-five Thousand Dollars (\$285,000), plus Washington State sales tax, and authorized staff to accept Alternates 1 and/or 2 within 45 days, at their discretion, and if funds are available.
8. **Board Approval for the 2009-10 Transitional Bilingual Instructional Program (ELL Program).** The Board approved the 2009-10 Transitional Bilingual Instructional Program, and the recommendations, as stated in the 2009-2010 grant application.
9. **Boulevard Park School – Final Agreement with Travelers Insurance for July 2, 2006, Fire.** The Board accepted the final agreement with Travelers Insurance and authorized the superintendent, or his designee, to sign the Release and Settlement Agreement and any documents related to finalizing this claim.
10. **Middle School Study Recommendations.** The Board approved the proposed Middle School Study Recommendations.
13. **Approval of Vouchers and Warrants** (voucher review for June 24, 25, 30, and July 8, 2009). Approval of payment of vouchers audited and certified by the auditing committee as required by RCW 42.24.090, and those expense reimbursement claims certified as required by RCW 42.24.90 as recorded on a listing which is available to the Board were as follows:

Payroll warrants as listed totaling \$21,331.89;  
Payroll automatic deposits dated 6/30/2009 for \$7,399,799.45;  
Payroll wire tax transfer dated 6/30/2009 for \$2,576,758.73;  
General Fund warrants #219853 through #220036 dated 6/24/2009 for \$680,901.07;  
Capital Projects Fund warrants #220037 through #220052 dated 6/24/2009 for \$215,471.88;  
ASB Fund warrants #220053 through #220099 dated 6/24/2009 for \$36,595.72;  
Trust Fund warrant #220100 dated 6/24/2009 for \$170.00;  
General Fund warrants #220101 through #220161 dated 6/25/2009 for \$2,205,871.12;  
General Fund warrants #220162 through #220385 dated 6/30/2009 for \$435,064.62;  
Capital Projects Fund warrants #220386 through #220397 dated 6/30/2009 for \$1,662,596.98;  
ASB warrants #220398 through #220432 dated 6/30/2009 for \$34,190.73;  
Trust Fund warrant #220433 dated 6/30/2009 for \$162.49;  
General Fund warrants #220434 through #220608 dated 7/08/2009 for \$651,734.46;  
Capital Projects Fund warrants #220609 through #220616 dated 7/08/2009 for \$343,119.36;  
ASB Fund warrants #220617 through #220657 dated 7/08/2009 for \$36,487.72 and Trust Fund warrants #220658 through #220661 dated 7/08/2009 for \$507.91.

14. **Personnel Matters.** The Board approved six (6) resignations, seven (7) new hires, and three (3) others as listed on the regular agenda; and two (2) resignations, four (4) new hires, six (6) supplemental contracts, and eighteen (18) others as listed on the supplemental agenda.
15. **Donation to Cedarhurst Elementary School.** The Board approved the \$3,686.41 donation to Cedarhurst Elementary School for the sole purpose of paying for field trip buses for the 2008-09 school year.

Susan Goding moved approval of the consent agenda as revised; Julie Burr Spani seconded the motion.

The revised consent agenda was unanimously approved.

### **MATTERS REQUIRING BOARD ACTION**

#### **Revisions to Selected 3000 Policies for Adoption:**

##### **3115 – Homeless Students: Enrollment Rights and Services**

Julie Burr Spani suggested the Board write a letter regarding the cost of this policy and the concern for student safety. A Board discussion followed the suggestion.

The Board agreed to support a letter to federal officials regarding the Board's concerns regarding safety and the cost of Policy 3115 – Homeless Students: Enrollment Rights and Services. Superintendent Welch said he would research the subject and bring his findings to the Board retreat in August.

Julie Burr Spani moved approval of 3115 – Homeless Students; Enrollment Rights and Services; Sili Savusa seconded the motion.

The Board unanimously approved 3115 – Homeless Students: Enrollment Rights and Services.

**Highly Capable Students Program Grant Application 2009-2010.**

Susan Goding inquired as to how administrators measure the Highly Capable program to know that the program is two grade-levels ahead of other programs, and whether the other programs included the district or state.

Superintendent Welch asked Coordinator of Student Advancement Cherrie Smith to explain the assessment process and the cognitive testing procedure. A Board discussion followed.

Susan Goding moved approval of the Highly Capable Students Program Grant Application 2009-2010; Michael Spear seconded the motion.

The Board unanimously approved the Highly Capable Students Program Grant Application.

**Pay for Play Fee Structure**

Julie Burr Spani inquired as to the logistics of collecting the fees; questioned the difference in the fee structures; and suggested that the first sport fee be free versus the third sport fee.

Superintendent Welch addressed Ms. Burr Spani's concerns. A Board discussion followed.

Julie Burr Spani moved approval of the Pay-for-Play Fee Structure; Sili Savusa seconded the motion.

The Board unanimously approved the Pay-for-Play Fee Structure.

**Highline High School – Partnership for Success Grant**

Susan Goding expressed her concerns regarding the Partnership for Success Grant, remarking on the lack of aggressive goals, and suggested academic strategies are needed to address student issues. A Board discussion followed.

Michael Spear moved approval of the Highline High School – Partnership for Success Grant; Julie Burr Spani seconded the motion.

The Board approved the Highline High School – Partnership for Success Grant proposal by a vote of 4-to-1; Susan Goding voted against the grant proposal.

## **DISCUSSION**

1. Legislative Report

No legislative report was given.

2. Board and Superintendent Business and Updates

Julie Burr Spani commended Para Los Niños for their work in the community.

Sili Savusa and Michael Spear inquired to the use of stimulus funding for extended-day kindergarten; and inquired whether the Teen Parent Program could come under Title I? Superintendent Welch addressed the questions.

Bernie Dorsey asked Board members to look at their calendars for August 24 to hold a Board retreat from 4 p.m. – 7 p.m. to discuss a number of issues in 2009-2010; and recommended Angelica Alvarez be invited to attend the retreat. Board members agreed to the August 24 date and to inviting Ms. Alvarez to the retreat.

3. Next Steps

President Dorsey announced that the next regularly scheduled Board Meeting will be held on August 12, 2009, at 6 p.m. at the Educational Resource and Administrative Center. There will also be a Public Hearing regarding the 2009-10 Budget.

## **UNSCHEDULED COMMUNICATION**

There was no unscheduled communication.

## **WRITTEN REPORTS AND INFORMATION**

The Board received the Budget Status Report for May 2009.

## **ADJOURNMENT**

Susan Goding moved the meeting be adjourned; Julie Burr Spani seconded the motion.

President Dorsey declared the meeting adjourned at 7:21 p.m.

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President, Board of Directors

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Secretary to the Board